





**GAUHATI UNIVERSITY
INSTITUTE OF DISTANCE AND OPEN LEARNING**

Gopinath Bardoloi Nagar, Guwahati - 781014

www.idolgu.in

DATE: 25/01/2019

Notice Inviting Quotation

NIQ No.: GUIDOL/NIQ/2019/0001

Sealed quotations are invited from intending suppliers/manufacturers/authorized dealers for supply, installation, commissioning of Server Computer with other accessories required to be procured for Gauhati University IDOL. The details specification can be found in the "Annexure I". A properly filled in **FORM A** need to be submitted alongside the proposal.

The following general terms and conditions, in brief, will be applicable:

1. Two Bid Procedure: The quotation must be in a two-bid system. All technical documents along with the supporting documents in conformity with the terms and conditions are to be placed in a sealed envelope to be marked as "**Technical Bid**". Price quotations for various components clearly indicating the amount quoted, various tax components etc. must be in the second envelope to be marked as "**Price Quotation**". Both the envelopes are to be put in a single envelope and to be sealed and submitted to the Director, Gauhati University IDOL.
2. No separate tender paper will be issued from the office; one should only follow the "Annexure I" available at the official website of this office. (www.idolgu.in)
3. At least one similar work completion with successful implementation and completion certificate from the customer must be produced, the value of which should not be below 60% of the current quoted value. Firms not fulfilling this condition shall not be considered.
4. The rates should be quoted in Indian Rupee. The basic rates should be exclusive of GST and rate of applicable GST in % should be clearly indicated.
5. Charges for clearing and transportation should be incurred by the supplier.
6. Applicable levies, surcharge and discounts should be clearly indicated item-wise.

7. Quoted rates should be valid at least for a period of one year.
8. The rates should be quoted along with supporting documents of specifications and technical features.
9. The system must be installed at the places in Gauhati University IDOL, and after installation a basic training must also be provided by the supplier or their Indian counterpart without any additional cost.
10. Warranty/Guarantee period should be specifically mentioned in the quotation.
11. Details of availability of after sales support will have to be furnished. After sales support, directly from manufacturer and from Assam (Guwahati) will be preferred.
12. Demonstration may be sought from the vendors for authentication of quoted specification
13. The last date of submission of quotation is **20/02/2019 at 03.00 PM**.
14. A non refundable processing fee of Rs. 1000/- (One Thousand) only in the form of a DD/banker's cheques drawn in favour of Director, Gauhati University IDOL, payable at SBI, Gauhati University Branch should be submitted. All communications must be addressed to the Director, Gauhati University IDOL, Guwahati 781014, Assam, India.
15. AMC policy including rate and other terms and conditions is required to be clearly stated along with the proposal for maintenance after the expiry of Warranty period. This may be weighed and factored in a total package value of the contract at the discretion of the Gauhati University.
16. The selected Bidders shall have to pay Performance Security Deposit @ 10% of the bid value only, in the form of FDR/ irrevocable bank guarantee from any nationalized bank in favour of the Director, Gauhati University IDOL, at the time of Signing of the Agreement. The validity of the bank guarantee should cover ninety days beyond the warranty period of maintenance for lodgment of claims. No interest will be paid on such amount.

17. Lowest rate may or may not be the selection criteria for award of the contract. However, the negotiations if necessary, to be made by GUIDOL with the L1 bidder (s) may be held.
18. Manufacturer's Authorisation Form from OEM should be submitted by the Bidders within 15 days from the date of short listing of L1, L2 and L3. GUIDOL will communicate the shortlisted bidder.
19. All other terms and conditions will be as per the Gauhati University rules and regulations.
20. Gauhati University IDOL reserves the right of modifications, cancellations and decisions with regard to the entire process.


25/1/2019

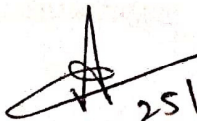
Director
Gauhati University IDOL

Memo No. IDOL/Acc/Tender/9/2017/ 2294

dated: 25.01.2019 .

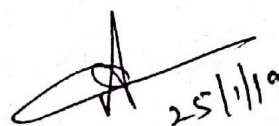
Copy forwarded for information and necessary action to:

1. Treasure, GU for information
2. Assistant Director, IDOL GU
3. Notice Board
4. Office file.


25/1/19

Annexure-I

Minimum Specifications for Server (Preferred Make HP/Dell/Lenovo)	
Chassis	2 U Rack Mountable
CPU	INTEL® XEON® D-2183IT PROCESSOR or Similar (Processor Base Frequency 2.2GHz, Cache 22MB, # of Cores 16, # of Thread 32, Memory Channels 4)
Motherboard	Intel® C626 Chipset or Higher
Memory	32 GB DDR4
Hard disk drive	4 No's 2TB HDD with RAID 5
Optical drive Bay	One optional optical drive bay to install DVD-ROM or DVD-RW (depending on HDD selection)
Interfaces	Serial – 1, Micro SD slot – 1, USB 3.0 support With Up to 5 total: 1 front, 2 rear, 2 internal (secure)
Warranty	Server Warranty includes 3-Year Parts, 3-Year Labour, 3-Year Onsite support with next business day response.


25/1/19

OFFICE OF THE DIRECTOR :: GUIDOL :: GAUHATI UNIVERSITY :: GUWAHATI- 14

DOCUMENT TO BE SUBMITTED AGAINST THE NIQ No. : GUIDOL/NIQ/2018/.....

I. General Particulars:

The Tenderer should provide the following particulars along with relevant supporting documents:

1. Name of the firm :.....
2. Status of the firm (please tick) Proprietorship/ Partnership/ Co-operative/ Company
3. Name of the Proprietor/Partner/Managing Director (as the case may be)
4. Mailing address :.....
5. Firm Registration No.....GST No.....TIN No.....PAN.....
6. (i) Tel. No.....(ii) Mobile No.....(iii) Fax No.....
7. E-mail address.....
8. Name and designation of the person authorized to make commitments to the Gauhati University
.....
.....
9. Year of establishment of the Organisation.....
10. Description of business and business background (on firm's letter head with seal).
11. Client profile..... (on firms' letter head with seal).
12. Details of similar work of Govt./ Semi Govt./ Autonomous/ Local bodies/ Universities/other institutions carried out during last three years (on firms letter head with seal).
13. Turnover details for past three years, please enclose Profit & Loss A/c and Balance Sheets duly audited by Chartered Accountant. (Attach copies of Work Order and satisfactory completion of work). (*Applicable only for estimated value of exceeding Rs. 200000/-*)
14. Details of the all tax clearance certificates and Tax Registration certificates applicable in Assam must be attached.

15. Details of Bank Account No.

- (i) Name of the Bank.....
- (ii) Branch Code.....
- (iii) IFSC Code.....
- (iv) MICR Code.....

Verification

1. We confirm that we shall abide by all the terms and conditions contained in the application for pre-qualification.
2. All the details mentioned above are true and correct and if there are misrepresentations of facts on any matter at any stage, competent Authority of the Gauhati University has the right to reject the proposal and disqualify us from the process.
3. We hereby acknowledge and unconditionally accept that Gauhati University can at its absolute discretion apply whatever criteria, if deems appropriate for short listing of bidders.
4. We also confirm that we have noted the contents of the enclosed documents forming part of it and have ensured that there is no deviation in filling our offer in response to the tender. The Gauhati University shall have the option to disqualify us in case of any such deviations.
5. We have enclosed all the relevant documents as mentioned above.

Signature & Seal of Tenderer.